



COUNTY OF SAN MATEO

CIVIL SERVICE COMMISSION

AGENDA

Thursday, December 5, 2019
8:30 a.m.
Room 402, County Office Building
455 County Center, Redwood City

In compliance with the Americans with Disabilities Act, Title II, the Commission will provide reasonable accommodations for persons with disabilities. If possible, please give three (3) days advance notice of any accommodation needs by calling Elvia Gonzalez at (650) 363-4333 or (650) 368-7807 (TDD).

OPEN SESSION

Pledge of Allegiance

1. Swearing- in – Tricia Tomlinson
2. Public Comment
3. Consent Agenda (see below)
4. Appeal Request on a Below Standard Performance Evaluation (Sheriff's Office)
5. Overview of Progressive Discipline Process
6. Informational Items
 - a. Notice of a Non-Punitive Discipline of a Permanent Employee
 - b. Notice of a Termination of Permanent Employee
7. Items for Future Agendas

Consent Agenda

8. Approval of Minutes from the November 7, 2019 Meeting
9. Request for Extensions of Eligible Lists
 - Auditor-Appraiser I/II – 1 month
 - Community Services Officer (T074L) – 3 months
 - Deputy Public Guardian Conservator II/III (G217 & G225) – 5 months
 - Legal Secretary I/II (E378R) – 1 month
 - Management Analyst-Probation Department (D181EI) – 2 months
 - Sheriff's Criminal Records Technician (E446H) – 3 months