



County of San Mateo Planning & Building Department Agricultural Advisory Committee

Natalie Sare, Chair
John Vars, Vice Chair
Daniel Theobald
Cole Mazariegos-Anastassiou

Crystal Chaix
Dr. Igor Lacan
James Oku
Jess Brown

Jim Howard
Koren Widdel
Peter Marchi
Ryan Casey

County Office Building
455 County Center, 2nd Floor
Redwood City, California 94063
650/363-1825
planning.smcgov.org

Regular Meeting

Revised Agenda

Date: Monday, March 11, 2024
Time: 6:00 p.m. to 8:00 p.m.
Place: Ted Adcock Community Center – South Day Room
535 Kelly Avenue, Half Moon Bay, California

*****IN-PERSON WITH REMOTE PUBLIC PARTICIPATION AVAILABLE*****

This meeting of the Agricultural Advisory Committee will be at the Ted Adcock Community Center, South Day Room, at 535 Kelly Avenue, Half Moon Bay, California. Members of the public will be able to participate in the meeting in person at the Ted Adcock Community Center, South Day Room, or remotely via the Zoom platform. For information regarding how to participate in the meeting, either in person or remotely, please refer to the instructions below.

Remote Public Participation Option

1. The March 11, 2024 Agricultural Advisory Committee meeting may be accessed remotely by members of the public through Zoom online at: <https://smcgov.zoom.us/j/98342470553> . **The meeting ID is:** 993 4247 0553. The meeting may also be accessed via telephone by dialing +1 669-900-6833 (Local). **Enter the meeting ID:** 993 4247 0553 and then press #. (To find your local number: <http://smcgov.zoom.us/u/admSDqceDg>).

2. You may download the Zoom client or connect to the meeting using an internet browser. If using your browser, make sure you are using a current, up to date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionalities may be disabled in older browsers including internet explorer.

3. You may be asked to enter an email address and name. We request that you identify yourself by name as this will be visible online and will be used to notify you that it is your turn to speak.

4. When the Committee calls for the item on which you wish to speak, click on “raise hand” or *9 if calling in on a phone. The Secretary will activate and unmute speakers in turn. Speakers will be notified shortly before they are called to speak.

5. When called, please limit your remarks to the time limit allotted.

*Written public comments may be emailed to oboo@smcgov.org, and such written comments should indicate the specific agenda item on which you are commenting.

***Please see instructions for written and spoken public comments below.**

ADA Requests

Individuals who require special assistance or a disability related modification or accommodation to participate in this meeting, or who have a disability and wish to request an alternative format for the meeting, should contact Olivia Boo, Planning Liaison, as early as possible but no later than 10:00 a.m. on the business day before the meeting at (650) 363-1818 and/or oboo@smcgov.org. Notification in advance of the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting, the materials related to it, and your ability to comment.

***Instructions for Public Comment During Meeting**

Members of the public may address the Members of the Agricultural Advisory Committee as follows:

***Written Comments:**

Written public comments may be emailed in advance of the meeting. Please read the following instructions carefully:

1. Your written comment should be emailed to oboo@smcgov.org.
2. Your email should include the specific agenda item on which you are commenting or note that your comment concerns an item that is not on the agenda or is on the consent agenda.
3. If your emailed comment is received by 5:00 p.m. on the business day before the meeting, it will be provided to the Members of the Agricultural Advisory Committee and made publicly available on the agenda website under the specific item to which your comment pertains. If emailed comments are received after 5:00 p.m. on the business day before the meeting, the Planning Liaison will make every effort to either (i) provide such emailed comments to the Agricultural Advisory Committee and make such emails publicly available on the agenda website prior to the meeting, or (ii) read such emails during the meeting. Whether such emailed comments are forwarded and posted, or are read during the meeting, they will still be included in the administrative record.

***Spoken Comments**

If you wish to speak to the Agricultural Advisory Committee, please raise your hand for the Chair to acknowledge you. Once acknowledged, please start by clearly stating your first and last name for the record. If you have anything that you wish distributed to the Agricultural Advisory Committee and include in the official record, please hand it to the Committee Secretary and/or Chair, or other designee, who will distribute the information to the Agricultural Advisory Committee members and staff.

If participating by Zoom, please click on the "raise hand" feature or *9 if calling in on a phone. Once the Chair calls on you to speak, you will be activated and/or unmuted to speak.

***Additional Information:**

Public records that relate to any item on the agenda for a regular meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Agricultural Advisory Committee.

MATERIALS PRESENTED FOR THE MEETING:

Applicants and members of the public may submit materials to the Agricultural Advisory Committee. All materials (including but not limited to models and pictures) submitted on any item on the agenda are considered part of the administrative record for that item and must be retained by the Committee Secretary. If you wish to retain the original of an item, a legible copy must be left with the Committee Secretary.

AGENDAS AND STAFF REPORTS ONLINE:

To view the agenda, please visit our website at <https://planning.smcgov.org/agricultural-advisory-committee>. Staff reports will be available on the website one week prior to the meeting. For further information on any item listed below, please contact the corresponding Project Planner indicated. To subscribe to the Agricultural Advisory Committee agenda mailing list, please “subscribe” to email updates at the above website link.

CORRESPONDENCE TO THE COMMITTEE:

Olivia Boo, Agricultural Advisory Committee Liaison
455 County Center, 2nd Floor
Redwood City, CA 94062
(650) 363-1818
Email: oboo@smcgov.org

NEXT MEETING:

The next regularly scheduled Agricultural Advisory Committee meeting is on April 8, 2024.

AGENDA

6:00 p.m.

1. **Call to Order**
2. **Member Roll Call**
3. **Oral Communications** to allow the public to address the Committee on any matter not on the agenda. If your subject is not on the agenda, the Chair will recognize you at this time. Please start by stating your name. Speakers are customarily limited to 3 minutes. See instructions explained above regarding the spoken comments process. *Please note that the Committee cannot discuss or act on an item not on the agenda.*
4. **Committee Member Update(s) and/or Questions** to allow Committee Members to share news and/or concerns for items not on the agenda.
 - a. Peninsula Open Space Trust parcels excluded from wildlife conservation easements that are associated with the Lake Lucerne Mutual Water Company.
 - b. Eliza Milio will do a training on the Agriculture Ombudsman program, tentatively scheduled for April 2024.
 - c. San Gregorio water master training, information overview, tentatively scheduled for May or June.
 - d. Food Hub liaison -possible volunteer by AAC Member Cole Mazariegos-Anastassiou.
 - e. The Pescadero fire station ag mitigation measure.
5. **Discussion** on creating a resource handbook for “Who Does What” to help farmers, suggested by AAC Member Daniel Theobald.
6. **Community Development Director’s Report.** (*Planning Liaison*)

7. **Agriculture ID** – Presentation by San Mateo County Agriculture, Weights, and Measures staff Koren Widdel, Director of Agricultural Services/Agricultural Commissioner and Jeremy Wagner, Deputy Director of Agricultural Services.

9. **Adjournment**

	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar
Voting Members													
James Oku Farmer	X		X	X	X	X	X			X	X	X	
Natalie Sare Farmer		X	X	X	X		X	X		X	X	X	
John Vars Farmer	X	X	X	X	X	X	X	X		X		X	
Peter Marchi Farmer	X	X	X	X	X	X	X	X		X	X	X	
Ryan Casey Farmer	X	X	X	X	X		X	X		X	X	X	
Cole Mazariegos- Anastassiou Farmer						X	X	X		X		X	
Crystal Chaix Farmer											X	X	
Daniel Theobald Ag Business							X	X		X	X	X	
**Vacant Public Member													
**Vacant Public Member													
**Vacant Conservationist													
Natural Resource Conservation Staff:													
Jim Howard													
San Mateo County Agricultural Commissioner: Koren Widdel	X	X	X	X	X	X	X			X	X	X	
Farm Bureau Executive Director: Jess Brown	X	X		X		X	X				X	X	
UC Co-Op Extension Representative: Dr. Igor Lacan			X				X	X				X	
Planning Liaison													
San Mateo County Planning Liaison: Olivia Boo	X	X	X	X	X	X	X	X		X	X	X	
X: Present Blank Space: Absent or Excused Grey Color: No meeting *Special Meeting **Position Vacant													



COUNTY OF SAN MATEO - PLANNING AND BUILDING DEPARTMENT

ITEM

8

**COUNTY OF SAN MATEO
PLANNING AND BUILDING DEPARTMENT**

DATE: March 11, 2024

TO: Agricultural Advisory Committee

FROM: Planning Staff

SUBJECT: Director's Report

CONTACT INFORMATION: Olivia Boo, Planner, oboo@smcgov.org

The following is a list of Planned Agricultural District Permits and Coastal Development Exemptions for the rural area of the County that have been received by the Planning Division from January 31, 2024 to February 28, 2024.

PLANNED AGRICULTURAL DISTRICT (PAD) PERMIT OUTCOMES

No PAD applications were heard or considered by the Board of Supervisors and/or Planning Commission during this time period.

UPCOMING PLANNED AGRICULTURAL DISTRICT PERMIT PROJECTS

One (1) PAD permit application was received by the Planning Division during this time period.

Owner/ Applicant:	Frank Lemos
File Number:	PLN2024-00038
Location:	12320 San Mateo Road, Half Moon Bay (unincorp)
Assessor's Parcel No.:	056-360-330

Planned Agricultural District Permit and Coastal Development Permit (CDP) to build a new 5,132 sq. ft. two-story farm labor housing unit with an attached 1,515 sq. ft. garage, construction of a new water well, pump shelter, installation of four (4) new 5,000 gallon water tanks, and installation of a new septic tank. The project involves 45 cubic yards of grading and no tree removal. The CDP is appealable to the California Coastal Commission. Application received February 6, 2024; Project Planner: Kanoa Kelley, kkelley@smcgov.org.

COASTAL DEVELOPMENT EXEMPTIONS FOR AGRICULTURAL PROJECTS

No CDX applications were submitted during this time period.

OTHER PROJECTS

None.

ADDITIONAL ANNOUNCEMENTS

1. Next meeting is on April 8, 2024.