



## County of San Mateo Planning & Building Department Agricultural Advisory Committee

Natalie Sare, Chair  
John Vars, Vice Chair  
Daniel Theobald  
Cole Mazariegos-Anastassiou

Crystal Chaix  
James Oku  
Jess Brown  
Jim Howard

Dr. Igor Lacan  
Koren Widdel  
Peter Marchi  
Ryan Casey

County Office Building  
455 County Center, 2<sup>nd</sup> Floor  
Redwood City, California 94063  
650/363-1825  
[planning.smcgov.org](http://planning.smcgov.org)

### Regular Meeting

**Date:** Monday, December 9, 2024  
**Time:** 6:00 p.m. to 8:00 p.m.  
**Place:** Ted Adcock Community Center – South Day Room  
535 Kelly Avenue, Half Moon Bay, California

#### **\*\*\*IN-PERSON WITH REMOTE PUBLIC PARTICIPATION AVAILABLE\*\*\***

This meeting of the Agricultural Advisory Committee will be at the Ted Adcock Community Center, South Day Room, at 535 Kelly Avenue, Half Moon Bay, California. Members of the public will be able to participate in the meeting in person at the Ted Adcock Community Center, South Day Room, or remotely via the Zoom platform. For information regarding how to participate in the meeting, either in person or remotely, please refer to the instructions below.

#### **Public Participation**

The Agricultural Advisory Committee meeting may be accessed remotely by members of the public through Zoom online at: <https://smcgov.zoom.us/j/86527071170>. **The meeting ID is:** 865 2707 1170. The meeting may also be accessed via telephone by dialing +1 669-900-6833 (Local). **Enter the meeting ID:** 865 2707 1170 and then press #. Members of the public can also attend this meeting physically in the Ted Adcock Community Center – South Room, 535 Kelly Ave, Half Moon Bay.

\*Written public comments may be emailed to [oboo@smcgov.org](mailto:oboo@smcgov.org), and such written comments should indicate the specific agenda item on which you are commenting.

\*Spoken public comments will be accepted during the meeting in-person or remotely through Zoom at the option of the speaker. Public comments in-person will be taken first, followed by speakers on Zoom.

**\*Please see instructions for written and spoken public comments at the end of this agenda.**

#### **ADA Requests**

Individuals who require special assistance or a disability related modification or accommodation to participate in this meeting, or who have a disability and wish to request an alternative format for the meeting, should contact Olivia Boo, Planning Liaison, as early as possible but no later than 10:00 a.m. on the business day before the meeting at (650) 363-1818 and/or [oboo@smcgov.org](mailto:oboo@smcgov.org).

Notification in advance of the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting, the materials related to it, and your ability to comment.

## AGENDA

1. **Call to Order**
2. **Member Roll Call**
3. **Oral Communications** to allow the public to address the Committee on any matter not on the agenda. If your subject is not on the agenda, the Chair will recognize you at this time. Speakers are customarily limited to 3 minutes. See instructions explained at the end of this agenda regarding instruction for public comment. *Please note that the Committee cannot discuss or act on an item not on the agenda.*
4. **Consideration of Meeting Minutes** for the November 18, 2024 AAC meeting.
5. **Officer Elections** for Chair and Vice Chair. *(These positions are required to be filled by farmers.)*
6. **Committee Nomination** for AAC Secretary.
7. **Committee Member Update(s) and/or Questions** to allow Committee Members to share news and/or concerns for items not on the agenda.
8. **Planning and Building Department Director's Report.** *(Planning Liaison)*
  - The next meeting is January 13, 2025.
  - 2025 AAC Meeting Dates
  - AAC vacancies – applications under review

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### **Regular Agenda**

9. **Owner:** Peninsula Open Space Trust and Midpeninsula Regional Open Space District  
**Applicant:** Sandy Sommer, c/o Peninsula Open Space Trust  
**File Number:** PLN2023-00297  
**Location:** 4309 Cloverdale Rd., Pescadero  
**Assessor's Parcel No.:** 086-270-010

Consideration of a Coastal Development Permit (CDP) and a Planned Agricultural District Permit, and a Grading Permit, to construct two 1,820 sq. ft. duplex buildings to accommodate a total of four new farm labor housing units, a fire turnaround, a new septic system, and two new 5,000-gallon water tanks on a legal 549-acre property located at 4309 Cloverdale Road in the unincorporated Pescadero area of San Mateo County. A total of 850 cubic yards of grading is proposed, no tree removal and minimal vegetation removal. The project is located in the Cloverdale Road County Scenic Corridor and the CDP is appealable to the California Coastal Commission. Please direct any questions to Project Planner, Olivia Boo at oboo@smcgov.org.

**Action Request:** That the AAC provide a recommendation to the Planning Commission on the subject application.

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**10. Discussion items:**

- a. Pescadero Fire Station Mitigation Measures – Committee Member Chair Natalie Sare - Committee submitted a letter written by the AAC, addressed to the County on October 22, 2024.
- b. All Committee Members – Propose to holding AAC monthly meetings, approximately January to June 2025, to invite different categories of farmers to AAC meetings to collect ideas on the following topics:
  1. Drafting steps and paths for the County to help preserve and promote farm labor housing.
  2. List of methods to help farmers stay in the area.
- c. “Agritourism Event Application” title – discussion to recommend revision to the application title to encourage new applicants.

Planning Department will revise the references to “Agritourism Permit Exemption” as proposed by the AAC.

- d. Pescadero Fire Station Pipeline - Committee Member Cole Mazariegos-Anastassiou suggests the Committee draft a letter for this topic, addressed to the County.

**11. Adjournment**

**ADDITIONAL INFORMATION**

**Materials Presented for the Meeting**

Applicants and members of the public may submit materials to the Agricultural Advisory Committee. All materials (including but not limited to models and pictures) submitted on any item on the agenda

are considered part of the administrative record for that item and must be retained by the Committee Secretary, or other designee. If you wish to retain the original of an item, a legible copy must be left with the Committee Secretary, or other designee.

### **Agendas & Staff Reports**

To view the agenda, please visit our website at <https://planning.smcgov.org/agricultural-advisory-committee>. Staff reports will be available on the website one week prior to the meeting. For further information on any item listed below, please contact the corresponding Project Planner indicated. To subscribe to the Agricultural Advisory Committee agenda mailing list, please “subscribe” to email updates at the above website link.

### **Correspondence to the Committee**

Olivia Boo, Agricultural Advisory Committee Liaison  
455 County Center, 2<sup>nd</sup> Floor  
Redwood City, CA 94062  
(650) 363-1818  
Email: [oboo@smcgov.org](mailto:oboo@smcgov.org)

### **Zoom**

For any questions or concerns regarding Zoom, including troubleshooting, privacy, or security settings, please contact Zoom directly. See instructions below for public comment on Zoom.

### **Next Meeting**

The next regularly scheduled Agricultural Advisory Committee meeting is on January 13, 2025.

### **\*INSTRUCTIONS FOR PUBLIC COMMENT DURING MEETINGS**

Public comments in-person will be taken first, followed by speakers on Zoom.

#### **In-person**

If you wish to address the Members of the Agricultural Advisory Committee please raise your hand for the Chair to acknowledge you. Once acknowledged, please start by clearly stating your first and last name for the record. If you have anything that you wish distributed to the Agricultural Advisory Committee and included in the official record, please hand it to the Committee Secretary and/or Chair, or other designee, who will distribute the information to the Agricultural Advisory Committee members and staff.

#### **Via Zoom**

1. The Agricultural Advisory Committee meeting may be accessed remotely by members of the public through Zoom online at: <https://smcgov.zoom.us/j/86527071170> . **The meeting ID is:** 865 2707 1170 The meeting may also be accessed via telephone by dialing +1 669-900-6833 (Local).

**Enter the meeting ID:** 865 2707 1170 and then press #.

2. You may download the Zoom client or connect to the meeting using an internet browser. If using your browser, make sure you are using a current, up to date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionalities may be disabled in older browsers including internet explorer.

3. You may be asked to enter an email address and name. We request that you identify yourself by name as this will be visible online and will be used to notify you that it is your turn to speak.
4. When the Committee calls for the item on which you wish to speak, click on “raise hand” or \*9 if calling in on a phone. The Secretary will activate and unmute speakers in turn. Speakers will be notified shortly before they are called to speak.
5. When called, please limit your remarks to the time limit allotted.

### **Written Comments**

Written public comments may be emailed in advance of the meeting. Please read the following instructions carefully:

1. Your written comment should be emailed to [oboo@smcgov.org](mailto:oboo@smcgov.org).
2. Your email should include the specific agenda item on which you are commenting or note that your comment concerns an item that is not on the agenda or is on the consent agenda.
3. If your emailed comment is received by 5:00 p.m. on the business day before the meeting, it will be provided to the Members of the Agricultural Advisory Committee and made publicly available on the agenda website under the specific item to which your comment pertains. If emailed comments are received after 5:00 p.m. on the business day before the meeting, the Planning Liaison will make every effort to either (i) provide such emailed comments to the Agricultural Advisory Committee and make such emails publicly available on the agenda website prior to the meeting, or (ii) read such emails during the meeting. Whether such emailed comments are forwarded and posted, or are read during the meeting, they will still be included in the administrative record.

*Public records that relate to any item on the agenda for a regular meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Agricultural Advisory Committee.*

**Roll Sheet –December 9, 2024**  
 Agricultural Advisory Committee

	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep t	Oct	Nov	Dec
<b>Voting Members</b>													
James Oku Farmer**	X	X	X	X	X	X		X	X	X		X	
Natalie Sare Farmer	X	X	X	X		X	X	X		X	X	X	
John Vars Farmer	X		X	X		X	X	X	X	X	X	X	
Peter Marchi Farmer	X	X	X	X	X	X	X	X	X	X	X	X	
Ryan Casey Farmer	X	X	X	X	X	X		X	X		X		
Cole Mazariegos-Anastassiou Farmer	X		X	X	X	X	X	X	X	X	X		
Crystal Chaix Farmer		X	X	X	X	X	X	X	X	X		X	
Daniel Theobald Ag Business	X	X	X	X	X	X	X	X	X	X		X	
**Vacant Public Member													
**Vacant Public Member													
**Vacant Conservationist													
<b>Natural Resource Conservation Staff:</b>													
Jim Howard													
San Mateo County Agricultural Commissioner: Koren Widdel	X	X	X	X	X	X	X	X	X	X	X	X	
Farm Bureau Executive Director: Jess Brown		X	X	X		X		X	X	X			
UC Co-Op Extension Representative: Dr. Igor Lacan				X		X		X		X			

**Planning Liaison**

San Mateo County Planning Liaison: Olivia Boo	X	X	X	X	X	X	X	X	X	X	X	X	
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**X: Present    Blank Space: Absent or Excused    Grey Color: No meeting    \*Special Meeting  
\*\*Position Vacant**