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Laura Caplan, Chair
 Beatriz Cerrillo
 Dale Miller
 Manuel Ramirez
 John Schott
 Esperanza Vázquez

*A Municipal Advisory Council to the
 San Mateo County Board of Supervisors*

North Fair Oaks Community Council Meeting Minutes
Date: 8/15/13
Time 7:00 p.m. Location Fair Oaks Community Conference Room B

Present: Laura Caplan, Dale Miller, Manuel Ramirez, Beatriz Cerillo

Not in Attendance: John Shott, Esperanza Vasquez

Issue	Discussion	Decision/ Next Step/Action
Roll Call	<p>Council members Caplan, Miller, Ramirez and Cerillo were in attendance.</p> <p>Council members Shott and Vasquez were absent.</p>	
Public Comment	<p>Council member Cerillo gave an update on the North Fair Oaks zoning meeting. The discussion was mainly focused on Stanford building a medical clinic on Bay Road to figure out a way to receive money from Stanford. The group had recommended to go the Redwood City Council meeting to make a request for the 1.5 million dollars. She also mentioned that the group talked about mixed-use land in the North Fair Oaks Community Plan, and how it's defined in the plan.</p> <p>Chair Caplan gave an update on the first North Fair Oaks Parks workgroup meeting. The focus of the meeting was looking at the North Fair Oaks Community Plan, identifying vacant lots, but more importantly looking at the parcels along the San Francisco Public Utilities Commission line. She mentioned that the county is willing to take on a role but it's not clear on what their specific role will be in the Parks workgroup meeting. Friendship Park was mentioned at the meeting and Caplan said that the county has signed on as a partner which, in the long run, will benefit the pocket parks.</p> <p>Council member Ramirez mentioned that the A&B Trailer Hitch property was burned down a couple of months ago and unfortunately conducting operations on the street, taking the parking spaces on the street.</p> <p>Chair Caplan asked Irving, Legislative Aide to Supervisor Warren Slocum, if there is a way to specifically know the guidelines on A&B Trailer Hitch, and which department is responsible for enforcement.</p>	<p>Irving will follow up with Sheriff and Planning and Building regarding the guidelines for A&B Trailer Hitch.</p>

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	<p>Chair Caplan mentioned that Bay Area Catering Events (BACE) does not have plans to move their catering operations to Redwood City.</p> <p>Janet Davis, resident of North Fair Oaks, mentioned that the Gang Task force went into the property on Devonshire and arrested a man from the house and that Child Protection Services is conducting an investigation on the property. She said the property is a lot cleaner, with the debris that has been removed.</p>	
<p>Off Street Parking 779 15th Ave</p>	<p>Angela Chavez, Planning and Building, is seeking a recommendation from the council to determine whether or not the granting of the Off-Street Parking Exception is appropriate for the neighborhood.</p> <p>Angela informed the council that after consulting with County Counsel, the proposal will be changed from an off street parking to a Use Permit. She had requested the item to be moved to another date to rewrite the proposal.</p> <p>Council members Miller and Ramirez both stated that a lot of parking issues in North Fair Oaks have been caused by these parking exceptions. They both requested Angela if she can go back to the developer and see what the owner plans to do in view of the requirement for the Use Permit.</p> <p>Chair Caplan said that the council will await the new request.</p>	
<p>Use Permit 3501 Edison Way</p>	<p>Angela Chavez, Planning and Building, is seeking a recommendation from the council to determine whether or not to grant a Use Permit to allow for a wholesale cleaning establishment to operate within an existing commercial building on 3501 Edison Way. Previously, the unit was used only for drying and folding clothes, but no dry cleaning.</p> <p>Angela stated that the unit will have three washing machines and a dryer. She also said that this type of use is allowed in this zoning district with the issuance of a Use Permit.</p> <p>Council member Ramirez asked how many employees will be working at the place.</p> <p>Angela said that there will be a total of nine employees. One van will be used for transportation for two round trips each day. The hours of operation will run from 7am to 6pm.</p> <p>Chair Caplan asked what's the difference and the impact on the sewer lines, parking and noise.</p> <p>Angela said that she will look into that but proposed that there could be a review and check-in with the council to provide an administrative review to be</p>	

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	<p>presented to the council for next year.</p> <p>Angela also mentioned that for the sewer lines, the company must get a referral from Bay Area Air Quality and then the Sewer District before it can begin operations.</p> <p>Chair Caplan stated that her biggest concern is traffic and does want to have the same experience as the one that is occurring with BACE.</p> <p>The Council has made a request to Angela to define the max number of people working at the unit and to have an administrative review to look at the capacity of the business as it grows.</p>	
<p>North Fair Oaks Community Festival</p>	<p>Irving, Legislative Aide to Supervisor Warren Slocum, mentioned to the council that the Supervisor's office will have a booth at the North Fair Oaks Community Festival, and at the booth we will have:</p> <ul style="list-style-type: none"> • Stickers • A face painter • A popcorn machine • Brochures from the Supervisor and the Council • North Fair Oaks Community Council Reusable Bags <p>Irving also mentioned that some of the council members will participate in the parade and all council members are invited to the Welcoming Ceremony.</p> <p>Council member Ramirez said that he will be at the booth from 10 a.m. to 1p.m.</p> <p>Irving had asked the council to send an email to him with times that they would be available to help manage the booth.</p> <p>Chair Caplan mentioned that she talked with Peggy Jensen, regarding the funding request that is made to the council each year from the coordinators of the Festival, and was informed that the Community Festival had not received funding from CSA-8 since 2010.</p> <p>Council members Ramirez and Miller didn't understand because the coordinator have been coming to the council for the request in 2011 and 2012.</p> <p>The Council has requested Irving if he could look into the matter.</p>	<p>Irving will look for materials regarding the NFO Community Plan. Irving will also bring a map of North Fair Oaks.</p> <p>Irving will ask Peggy Jensen regarding the status of funds from CSA-8 going to the Community Festival.</p> <p>Irving will asked departments for materials to put into the reusable bags.</p>

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<p>Discussion and Chair and Vice Chair position</p>	<p>Irving explained that under the bylaws, the election of officers, including chair, vice chair, and secretary are to be held on the second council meeting of each calendar year.</p> <p>Chair Caplan explained that nominations were held in January and then voted on by the council in February. There were cases in which the selection of the officers was moved to another month due not having a quorum.</p> <p>Irving stated that it would be great if the council would be able to debrief the new council members by the end of the year regarding the selection of officers.</p>	
<p>Discussion Supervisor District Maps</p>	<p>Chair Caplan asked for an understanding of the Supervisorial District Lines Advisory Committee.</p> <p>Irving stated that the Board of Supervisors created the nine-member District Lines Advisory Committee after changed the County Charter in November 2013. The change requires that voters within a district can elect a supervisor who lives in the same district to represent them. Under the prior system voters countywide elected all five supervisors.</p> <p>Irving Torres gave the following input:</p> <ul style="list-style-type: none"> • 14 maps of potential district maps have been submitted by citizens, groups, and organizations . • One scenario to the maps that was proposed was North Fair Oaks going to District3. • The committee is comprised of elected officials and community members throughout the county. • The committee had been meeting since June and there are only four meetings remaining. • The committee will make a selection on September 24th • There is a website smcdistrictcommittee.org, where the public can see the minutes, the maps, and learn more about the district maps. <p>Chair Caplan had asked why weren't there any notifications about the meetings.</p> <p>Irving stated that the Supervisor has been attending the district lines meetings and made announcements of the upcoming meeting at the last council meeting. Irving also mentioned that the East Palo Alto community had also stated that there hasn't been much communication.</p> <p>The Council had requested if there can be a way to have the meeting at the Fair Oaks Community Center.</p> <p>Irving said that unfortunately the meetings have been set, but can ask if the consultants can do a presentation for the council.</p>	<p>Irving will check in with Marshall, Communication Director for the County, for a presentation to give at the next NFOCC meeting about the district lines.</p> <p>Irving will send out minutes, videos, and the link of the Supervisorial re-Districting to the council.</p>

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	Irving advised the council that if they would like to make a comment regarding this matter, they can go online and/or attend the committee meetings.	
Adjournment	Council member Miller made a motion to adjourn the meeting. Council member Ramirez seconded the motion. The meeting was adjourned at 8:55 p.m.	

Next Meeting
Date: North Fair Oaks Council Meeting 8/22/13 Time: 7:00 p.m. Location: Fair Oaks Community Center Multi-Purpose Room