

**HOPE Interagency Council (IAC) Meeting Minutes  
May 12, 2021**

**Present:** Supervisor Horsley, Mary Bier, Matthew Chidester, Teri Chin, Sandy Council, Bruce Ives, Brian Greenberg, Ray Hodges, Mark Nagales, Kate Comfort Harr, Ken Cole, Melissa Platte, Diana Reddy, Mariana Rocha, Aubrey Merriman, Peggy Jensen, Marci Dragun, Juslyn Manalo, Judith Guerrero.

**Guests:** Alicia Garcia, Rose Cade, Chris Sturken, Christiana Weidanz, Cindy Chan, Danielle Hull, Darnell Cadette, Jacob Stone, Carrie Dallman, La Trice Taylor, Lee Harrison, Lissette Espinoza-Garnica, Sofia Recalde, Victor Gaitan, Anita Rees, Matty Shirer, Selina Toy Lee, Jessica Silverberg, Tammie Sweetser, Ana Morales, Jennifer Tran, Joanna Bell, Matthew Hayes, Khalia Parrish, Anne Hoffman, Brooke Lewellyn, Rozeena Jhinnu, Lody Saba

Topic	Discussion																
<b>Zoom Overview &amp; Meeting Logistics</b>	<p>In recognition of the CDC’s “social distancing” guidelines which discourage public gatherings, the Governor suspended certain provisions of the Ralph M. Brown Act to allow local legislative bodies to conduct their meetings telephonically or by other electronic means. In San Mateo County, the HOPE IAC meeting will be shifting to an online electronic meeting forum in accordance with the Governor’s Executive Order.</p> <p>A brief overview of using Zoom videoconferencing was given.</p>																
<b>Welcome &amp; Introductions</b>	<p>Supervisor Horsley called the meeting to order at 10:01 am.</p> <p>No public comment.</p>																
<b>Approval of Minutes</b>	<p>Vote was conducted on February 10, 2021 Minutes.            Motion made by Supervisor Horsley.to approve February 10, 2021 minutes, second motion made by Mary Bier.            Member vote:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Supervisor Horsley – yea</td> <td style="width: 50%;">Raymond Hodges – yea</td> </tr> <tr> <td>Mary Bier - yea</td> <td>Marci Dragun - yea</td> </tr> <tr> <td>Ken Cole - yea</td> <td>Mariana Rocha - yea</td> </tr> <tr> <td>Matthew Chidester- yea</td> <td>Mark Nagales - yea</td> </tr> <tr> <td>Teri Chin - yea</td> <td>Melissa Plate – yea</td> </tr> <tr> <td>Kate Comfort Harr- yea</td> <td>Diana Reddy – yea</td> </tr> <tr> <td>Peggy Jensen - yea</td> <td></td> </tr> <tr> <td>Brian Greenberg - yea</td> <td></td> </tr> </table> <p>Motion passed.</p>	Supervisor Horsley – yea	Raymond Hodges – yea	Mary Bier - yea	Marci Dragun - yea	Ken Cole - yea	Mariana Rocha - yea	Matthew Chidester- yea	Mark Nagales - yea	Teri Chin - yea	Melissa Plate – yea	Kate Comfort Harr- yea	Diana Reddy – yea	Peggy Jensen - yea		Brian Greenberg - yea	
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<p><b>COVID-19 Vaccination Efforts for People Experiencing Homelessness,</b> Irene Pasma (San Mateo County Health/ Healthcare for the Homeless/Farmworker Health Program)</p>	<p>Irene Pasma presented an overview of the COVID-19 Vaccination Efforts for People Experiencing Homelessness.</p> <ul style="list-style-type: none"> <li>• Healthcare for Homeless/ Farmworker Health (HCH/FH) Program Background               <ul style="list-style-type: none"> <li>○ Federally funded by Health Resources and Services Administration</li> <li>○ Based out of San Mateo Medical Center, governed by a quasi-independent Co-Applicant Board</li> <li>○ Focus on delivery of primary, dental, and behavioral health clinical services to people experiencing homelessness (PEH) and farmworkers using existing SMMC clinics</li> <li>○ One of the funders of Mobile Clinic and Street/Field Medicine team</li> <li>○ Contract with community nonprofits for care coordination services to connect clients to County Health</li> </ul> </li> <li>• Irene walked through the timeline of the vaccine process and the strategies used to offer vaccines to people experiencing homelessness and farm workers.               <ul style="list-style-type: none"> <li>○ In Shelters: offer vaccines to all residents and staff in the programs, including safe-parking programs</li> <li>○ On the Street: a field based approach utilizing Mobile Clinics/Street and Field medicine teams</li> <li>○ Permanent Supportive Housing residents would get their vaccine through primary care physicians, on site clinics, or mass vaccination sites.</li> </ul> </li> <li>• With agreed upon strategies, prior experiences, close relationships and partnerships, and partners flexibility and speed, the Health team was able move quickly when the California Department of Public Health gave the green light:               <ul style="list-style-type: none"> <li>○ HCH/FH was experienced working with HR Support from on-farm vaccination efforts</li> <li>○ Close partnership with Center on Homelessness</li> <li>○ Utilizing existing close relationships with shelter providers from before and during COVID</li> <li>○ Shelter providers were very quick to respond to all emails/inquiries making scheduling easy; completed registration in advance</li> </ul> </li> <li>• Success and learnings from the vaccination effort for in-shelter and outreach patients:               <ul style="list-style-type: none"> <li>○ Some clients already vaccinated, some not present, some hesitant</li> <li>○ Peers can be positive and negative influence</li> <li>○ The vendor’s staff administering the vaccinations used a client-centered approach. They would go to their rooms and spend as much time as the client needed. Answer all their questions. However, the down side was the process took more time to vaccinate the population.</li> <li>○ No doses wasted</li> <li>○ Partnerships with community</li> <li>○ Vaccinations lead to new referrals</li> </ul> </li> </ul>
<p><b>Emergency Rental Assistance Program Updates</b> Selina Toy Lee and Ken Cole (Human Services Agency)</p>	<p>Selina presented an overview of the Emergency Rental Assistance Program.</p> <ul style="list-style-type: none"> <li>• San Mateo County has combined funding (Fed &amp; State) of approximately <b>\$47 million</b> administered by State of California HCD. These are the funds renters and landlord from San Mateo County can access.</li> <li>• Essential changes to the program, ERA2, announced by the US Treasury on May 7, 2021. San Mateo County portion is an additional \$26m</li> <li>• The Federal ERAP covers:               <ul style="list-style-type: none"> <li>○ Rent and rental arrears (rental in arrears prioritized first)</li> <li>○ Utilities and utility arrears</li> <li>○ Other expenses related to housing incurred, directly or indirectly due to COVID-19</li> </ul> </li> </ul>

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	<ul style="list-style-type: none"> <li>• The eligibility for households with Federal ERAP:               <ul style="list-style-type: none"> <li>○ &gt; 1 household members qualified for unemployment benefits or experienced reduction in household income, incurred significant costs, or experienced other financial hardship directly or indirectly due to pandemic</li> <li>○ Demonstrated risk of homelessness or housing instability</li> <li>○ Household income &lt; 80% of AMI</li> </ul> </li> <li>• The State ERAP:               <ul style="list-style-type: none"> <li>○ Landlord                   <ul style="list-style-type: none"> <li>▪ Participating landlords will receive 80% unpaid rent for qualifying tenants accrued from April 1, 2020 through March 31, 2021 (and now updated to recent month), provided landlords agree to:                       <ul style="list-style-type: none"> <li>• Accept as payment in full of rent debt owed by the household</li> <li>• Release claims for nonpayment of rent debt owed by the household</li> </ul> </li> </ul> </li> <li>○ Tenants who apply without landlord:                   <ul style="list-style-type: none"> <li>▪ If landlord does not participate, then eligible households can receive direct financial assistance equal to 25% of their unpaid rent, which can apply toward their rental debt</li> <li>▪ Prospective rent payments through June 30, 2021 also equal to 25% of monthly rent</li> </ul> </li> <li>○ New, ERAP2, rules:                   <ul style="list-style-type: none"> <li>▪ Landlords must document that they made good faith effort to investigate to seek governmental rental assistance for tenant if available, and cooperate with the tenant’s efforts to obtain rental assistance</li> <li>▪ Courts authorized to reduce the damages awarded if Tenant was eligible for rental assistance and Landlord refused to obtain rental assistance.</li> </ul> </li> </ul> </li> <li>• Administration of ERAP in San Mateo County:               <ul style="list-style-type: none"> <li>○ San Mateo County has opted into the State Program, operated by HCD and BCSH</li> <li>○ The State vendor, Local Initiatives Support Corporation (“LISC”), a national nonprofit community development financial institution, is the administer and disburser of the emergency rental assistance for cities and counties.</li> <li>○ HSA serves on the CA COVID-19 Rent Relief Advisory Committee</li> <li>○ County Departments meet bi-weekly</li> <li>○ A San Mateo County Local ERAP Committee meets bi-weekly to discuss program implementation strategies, outreach, and how to encourage landlords and tenants to apply</li> <li>○ Local Partner Agencies:                   <ul style="list-style-type: none"> <li>• Core Service Agencies</li> <li>• Project Sentinel</li> <li>• Nuestra Casa de East Palo Alto</li> </ul> </li> </ul> </li> <li>• In San Mateo County, eviction risk data indicates:               <ul style="list-style-type: none"> <li>○ 10,580 households at risk</li> <li>○ \$26 million is the total monthly rent gap</li> <li>○ Median gross rent is \$2,460 (highest of all Bay Area counties)</li> </ul> </li> <li>• State developing a data portal to enable San Mateo County to see additional aggregate data on applications submitted, including how many from which regions of the county.</li> <li>• Reviewed the application data, in progress vs total cases received, number of cases approved and paid, and the total dollar amount of funds requested, approved, and paid to recipients.</li> </ul>

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	<ul style="list-style-type: none"> <li>• The public message the county is sharing is that if a landlord or a tenant is in need, please apply to HousingisKey.com. Additional resources and information can be found:               <ul style="list-style-type: none"> <li>○ County of San Mateo                   <ul style="list-style-type: none"> <li>▪ <a href="https://www.smcgov.org/san-mateo-county-emergency-rental-assistance-program">https://www.smcgov.org/san-mateo-county-emergency-rental-assistance-program</a></li> <li>▪ English flyer: <a href="https://www.smcgov.org/sites/smcgov.org/files/SMC_RentRelief_English.pdf">https://www.smcgov.org/sites/smcgov.org/files/SMC_RentRelief_English.pdf</a></li> <li>▪ Community members can contact any of the Core Services Agencies or Nuestra Casa or Project Sentinel for local application assistance</li> </ul> </li> <li>○ COVID-19 Rent Relief Webpage                   <ul style="list-style-type: none"> <li>▪ Main Site for Tenant Relief Act: <a href="http://housingiskey.com">http://housingiskey.com</a></li> <li>▪ Rent Relief Page/Application Portal: <a href="https://housing.ca.gov/covid_rr/index.html">https://housing.ca.gov/covid_rr/index.html</a></li> </ul> </li> <li>○ State Call Center                   <ul style="list-style-type: none"> <li>▪ Application Questions: 1-833-430-2122, 7am to 7pm, 7 days per week</li> <li>▪ To find a local partner, schedule appointment: 1-833-687-0967</li> </ul> </li> </ul> </li> <li>• Encouraged HOPE IAC members to help share information on this resource</li> </ul>
<b>Hotel Acquisition and Program Planning Updates</b> Rose Cade (Department of Housing) and Jessica Silverberg (Human Services Agency)	<p>TownePlace Suites:</p> <ul style="list-style-type: none"> <li>• Located in Redwood City</li> <li>• Permanent affordable housing for seniors</li> <li>• Income: Under 30% of Area Median Income</li> <li>• Resident selection criteria:           <ul style="list-style-type: none"> <li>○ Eligible households referred by the County of San Mateo through the non-congregate shelter program</li> <li>○ Eligible households referred by the Health Plan of San Mateo through the Housing Authority of the County of San Mateo who are Duals eligible.</li> <li>○ Remaining vacancies will be filled through referred by County Coordinated Entry System (CES), based on level of acuity score with a preference for households residing within the city limits of Redwood City.</li> <li>○ After Initial Occupancy, vacancies will be filled by referrals by the County through CES.</li> </ul> </li> <li>• Property management: Mid-Pen Property Management</li> <li>• Resident services: MHA</li> </ul> <p>Pacific Emergency Shelter:</p> <ul style="list-style-type: none"> <li>• Located in Redwood City; 74 rooms</li> <li>• Program Overview           <ul style="list-style-type: none"> <li>○ Homeless shelter services, will provide safe shelter while assisting individuals with moving into permanent housing as quickly as possible; Adults experiencing homelessness who are at high-risk of contracting severe complications if infected with COVID-19; Project Homekey timelines for client move ins</li> </ul> </li> <li>• Current Update           <ul style="list-style-type: none"> <li>○ Full occupancy</li> <li>○ Services provided include 24/7 staffing, housing-focused case management, meals, and COVID-19 protocols</li> </ul> </li> </ul> <p>Coastside Shelter:</p> <ul style="list-style-type: none"> <li>• Located in Half Moon Bay; 52 rooms</li> </ul>

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	<ul style="list-style-type: none"> <li>• Program Overview               <ul style="list-style-type: none"> <li>○ Homeless shelter services; People experiencing homelessness who are at high-risk of contracting severe complications if infected with COVID-19; Preference for people from the Coastside area</li> </ul> </li> <li>• Current Update               <ul style="list-style-type: none"> <li>○ Pilot phase: from December 2020 through April 21, 2021</li> <li>○ Current: LifeMoves operating the shelter as of April 21</li> <li>○ Services provided include 24/7 staffing, housing-focused case management, meals, and COVID-19 protocols</li> </ul> </li> <li>• Community Advisory Committee</li> </ul>
<b>Roundtable Announcements</b>	<p>HOPE IAC Members shared announcements.</p> <ul style="list-style-type: none"> <li>• Diana Reddy- shared that she is a member of the All Home Regional Impact Council which is looking at homelessness in the Bay Area. Diana expressed concerns about homelessness being exacerbated if the eviction moratorium is not extended and encouraged policymakers to extend the moratorium.</li> </ul>
<b>Closure/Questions</b>	Meeting Adjourned at 11:45 am.
<b>Next Meeting</b>	August 11, 2021