

**Veterans Commission Meeting Minutes  
July 8, 2019**

**Present:** Hank Scherf, Brandon Jones, Mark Leach, Kai Martin, George Smith, Bend Renda, Donna Vaillancourt, Linda Meyer and Fred Baer

**Absent:** Jacob Pletcher, Francisco Oliva, Alfred Banfield, and Ron Dickson

**Staff:** John Nibbelin, Chief Deputy County Counsel, Marci Dragun from Supervisor Warren Slocum’s Office, and Norman Aleman, CVSO HSA

**Public Comments by:** No Public Comments

Topic	Discussion	Action/Next Steps
<b>Meeting Called to order and pledge of allegiance recited</b>	<ul style="list-style-type: none"> <li>• Pledge of allegiance and roll call taken.</li> </ul>	No additional actions or steps needed.
<b>Approval of prior meeting minutes and Adoption of Agenda</b>	<ul style="list-style-type: none"> <li>• Minutes from the May meeting were adopted, agenda for tonight’s meeting was approved.</li> </ul>	No additional actions or steps needed.
<b>Veteran Commission Business</b>	<ul style="list-style-type: none"> <li>○ <b>Strategic Plan and Approval</b> - Vice Chair Martin lead discussion on which vision statement to select, found on page nine of the plan. The first statement was adopted as the commission’s vision. Comments raised concerning the CVSO and commission’s website and the need to update. The strategic plan and annual report to be presented in one of the County’s Board of Supervisors meeting in September. The commission voted and unanimously approved the strategic plan. The work plan was also discussed and how to manage it, for example, have working groups develop plans and present to the commission as a whole. Work groups for each goal were selected.</li> </ul>	<p>HSA to work on updating the CVSO and Commission’s website.</p> <p>Subcommittee goal leads to meet and develop a plan to reach the goals under each of them.</p>
<b>Report from CVSO Liaison</b>	<ul style="list-style-type: none"> <li>• No report issued due to time restraints.</li> </ul>	No report issued.

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<b>Topic</b>	<b>Discussion</b>	<b>Action/Next Steps</b>
<b>Announcements from Veterans Commissioners</b>	<ul style="list-style-type: none"> <li>• Commissioner Scherf reported the search for a keynote for the Veteran of the Year is still going on.</li> <li>• Commissioner Smith announced the upcoming Colma Veteran Village Housing meeting coming up. He also mentioned the upcoming Flag Day at Cypress Lawn in Colma.</li> <li>• CVSO announced changes in senior leadership at the County's Human Services Agency.</li> </ul>	No additional steps needed.
<b>Adjournment</b>	<ul style="list-style-type: none"> <li>• Meeting adjourned at 8:00pm</li> </ul>	Next Commission meeting is September 9, 2019 at 6:30pm